



IntelliChief Document Imaging for StarBuilder

Tame document management

In the construction business, success depends on more than bricks, mortar, concrete, and steel. It depends on a relentless flow of paper documentation. Inability to process, track, and review that mountain of paper often results in those processes consuming more time than your business can afford. You need systems that help you reduce the volume of paper documents within your organization, while streamlining your process for handling documents and following all necessary business rules.

Join an experienced partner

Infor® solution partners understand the challenges of the construction business. That's why they go the extra mile to keep your current technology responsive and up-to-date. With IntelliChief™ Document Imaging for StarBuilder you can keep projects on track and support your customers around the clock without being constrained by your information systems.

With IntelliChief, you can work more efficiently, accurately, and profitably.

Benefit automatically

You can streamline your document workflows based on your own custom rules while controlling costs and improving efficiency by using IntelliChief, a key component of the Infor Document Management suite. IntelliChief Document Imaging for Starbuilder offers unmatched compatibility with nearly any ERP solution, which can help you automate time consuming, paper-based processes such as customer order processing, AP invoice approvals/matching, and HR onboarding.

Get access anytime

You'll be able to streamline and incorporate those processes within the Infor ERP solution that you use every day. By eliminating physical paper and replacing it with electronic documents routed to authorized users and management for approval, you'll be able to boost performance in several important areas, including:

- **Routing and archiving of AP invoices**—You can enlist IntelliChief to handle important but cumbersome tasks such as 3-way matching, invoice approvals, and AP invoice entry. You'll be able to streamline your workflow, reduce staff required for processing, and eliminate erroneous payments.
- **HR and payroll documents**—Create electronic employee files, containing all relevant documents around processes such as time and attendance, hiring, and payroll with IntelliChief, and give your employees self-service access to their personnel documents.
- **Star Builder integration**—Once an invoice has been entered into IntelliChief and routed for approval, the data that has been entered in IntelliChief is now ready to be imported into StarBuilder. The invoice details display in the AP Imaging Import grid and are eligible for import and update in the AP module of StarBuilder.

- **Disaster prevention**—Paper records are often the first casualty of a disaster. You can safeguard your ability to bounce back from disaster quickly by using IntelliChief to protect the security of your critical information, and ensure that your documents are at the fingertips of authorized users, even in the event of a disaster.
- **Job-related document storage**—You can store, retrieve, and organize all documents according to the jobs with which they're associated. As a result, you'll be able to make better informed decisions more quickly without slowing down jobs that are already in progress.
- **Audit and compliance**—You can streamline your audit process with robust security, document history, approval logs, and full document lifecycle management. IntelliChief helps to reduce the cost of field level audits and compliance.

You can capture documents via scanning, automatically through email or fax, or as they are created by your Infor ERP system. Once captured, you can access IntelliChief documents from an ordinary web browser, an Android™ client, an iPad®, from the IntelliChief client, or directly from within the desktop screens of your Infor ERP solution. Users can stay productive whether they're at their desks, moving around the office, or travelling around the world. You can even integrate IntelliChief into a web portal, so that your customers can get access to documents any time.

Move ahead

IntelliChief Document Imaging for Starbuilder provides secure, digital images of paper and electronic documents and serves as a central repository for all the documents you rely on to run your business. By removing paper from your daily operations, IntelliChief prevents lost records, saves storage space, enables electronic delivery to remote sites, speeds up duplicating documents, and improves staff efficiency.



IntelliChief Document Imaging for Starbuilder helps you:

- Reduce the volume of paper documents
- Streamline your process for handling documents
- Follow all necessary business rules

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